



RIVERVIEW CEMETERY DISTRICT

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Job Classification Description

TEMPORARY GROUNDSKEEPER

JOB SUMMARY:

Under general supervision, the temporary groundskeeper performs a variety of routine to skilled tasks in the maintenance care, landscaping, and edging using a variety of tools and equipment under the direction of the Lead Groundskeeper.

You need to be at least 18 years old at the time of hire with 2 years of experience in landscaping, preferred. Available to work Monday thru Friday between 5:30am to 2:00pm. Be able to operate a variety of equipment and tools as well as lift 20-30 pounds. This is an outdoor position with minimal supervision and be able to understand and follow verbal directions.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Cleans and maintains landscaped areas; picks up litter, garbage, and debris.
- Follow all safety guidelines for the operation of equipment and tools.
- Edges, mows, seeds, and waters lawns throughout cemetery grounds.
- Maintains and performs work around grave markers, monuments, head stones and trees.
- Provides assistance to service attendants, mortuary directors, and families as needed.
- Performs other duties as assigned.

MINIMUM QUALIFICATIONS:

Education and Experience

High School Diploma or G.E.D. preferred; AND two (2) years of experience in grounds maintenance and operations, preferably in a cemetery; or an equivalent combination of training and experience.

Licenses, Certifications, and Equipment

A State of California driver's license.

Physical Requirements and Work Environment

Employees regularly work in outside weather conditions and/or near moving mechanical parts. Employees are frequently exposed to wet or humid conditions. Employees are occasionally exposed to outdoors, heat, noise, vibration, and confining workspace. The employee frequently is required to stand and talk or hear; walk; sit; climb or balance stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 50 pounds.

EEO Statement:

- Riverview Cemetery District provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to an individual's race (including, but not limited to, hair texture and protective hairstyles such as braids, locks, and twists), color, religion, religious creed (including religious dress and grooming practices), national origin, ancestry, citizenship, physical or mental disability, medical condition (including cancer and genetic characteristics), genetic information, marital status, reproductive health decision-making, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender (including gender identity and gender expression), age (40 years and over), sexual orientation, veteran and/or military status, protected medical leaves (requesting or approved for leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, or any other status protected by federal, state, or local laws.
- This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Other Duties:

- Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.